

William R. Gemma Memorial Scholarship

Eligibility, Criteria, Procedures

Eligibility

- Student must be pursuing a Master of Science in Administration degree with a concentration in Health Services Administration, International Administration, or Public Administration through Central Michigan University's Off-Campus Programs.

Criteria

- Student must have regular admission to the MSA program
- Leadership – evidence that the student has exhibited leadership within her/his chosen profession
- Scholarship – evidence that the student's scholarship is noteworthy and of high quality
 - Students must have earned a cumulative grade point average of at least 3.5 on a 4.0 scale in the MSA program
 - Student must have completed a minimum of 18 credits in the Master of Science in Administration degree, including at least 6 credits in one of the following concentrations: Health Services, International, or Public Administration
- Service – evidence that the student is providing service to her/his profession/community

Procedures

- Student must file an official application form.
- Student must include three letters of recommendation. Letters of recommendation must include at least 1) a recommendation from an instructor who has taught a course in the student's MSA program, and 2) a recommendation from a present or past supervisor.
- Student must provide a narrative description of personal and career objectives and how the CMU program will contribute to meeting these goals.
- Applications due to Scholarship Committee by June 5, 2009.
- A scholarship committee appointed by the Vice President/Executive Director, Off-Campus Programs, will receive and review applications. The Vice President/Executive Director, in consultation with the financial aid office, will determine scholarship recipient(s).
- Official announcement of recipient(s): July 17, 2009.

William R. Gemma Memorial Scholarship

Minimum requirements: Student must be pursuing a degree in Health Services Administration, International Administration or Public Administration through Central Michigan University's Off-Campus Programs.

Name _____ Student ID Number _____

Address _____

Business Telephone _____ Home Telephone _____

Program Center _____ Concentration _____

Academic Advisor's Name _____

List *all* courses completed, including title and grade received.

Course Number and Title	Date Completed	Grade Received

Attach to this application:

- 1) A narrative description of your personal and career objectives and how the CMU program will contribute to meeting these goals
- 2) Describe the kinds of leadership and service you have provided to your profession and/or community
- 3) State what financial assistance, including employee assistance, you are or will receive
- 4) Three letters of recommendation including at least:
 - a) A recommendation from an instructor who has taught a course in your program
 - b) A recommendation from a past or present supervisor

I certify that I have read this form carefully and that all information submitted is true and correct.

Signature _____ Date _____

Application and attachments should be mailed to arrive no later than June 5, 2009 to:

*Central Michigan University
Off-Campus Programs
William R. Gemma Memorial Scholarship Committee
802 Industrial Drive
Mount Pleasant MI 48858*