



Off-Campus Programs  
802 Industrial Drive  
Mount Pleasant, MI 48858

# Graduation Application for Bachelor's Degrees

This application must be received in the Mount Pleasant office by:	December 1	April 1	July 1
<b>Circle the graduation period you are applying for and indicate the year</b>	May	August	December
	_____ (year)	_____ (year)	_____ (year)
You must fulfill your degree/certificate requirement by:	May 15	August 15	December 31

The graduation/certificate fee of \$50 must be submitted with each application.

**Type or Print**

Sign and send the completed application with the \$50 nonrefundable graduation application fee to your center or the address listed above. This entitles you to two (2) consecutive graduation periods.

Name: \_\_\_\_\_ (Student ID #) \_\_\_\_\_  
*(First, Middle or Initial, Last) – Please indicate upper & lower case.*

Your name as it appears on your diploma/certificate must be consistent with your name as you entered it on your Admission Application. To submit a request for a name change go to: <http://cmich.edu/Documents/Registrars/Department/namsocbirthchg.pdf>.

Address: \_\_\_\_\_  
*(Street) (City) (State/Province) (Country) (Zip/Postal Code)*

Telephone #: \_\_\_\_\_  
*(Home) (Area Code) (Office) (Area Code) (Cell) (Area Code)*

E-Mail Address: \_\_\_\_\_

Alternate E-Mail Address: \_\_\_\_\_

Center: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Office Use Only

\$ \_\_\_\_\_

<b>Check One:</b>	
<b>Bachelor of Applied Arts:</b> Major in Administration <input type="checkbox"/> Building Code Administration <input type="checkbox"/> Guest Services Administration <input type="checkbox"/> <input type="checkbox"/> Industrial Administration <input type="checkbox"/> Organization Administration <input type="checkbox"/> Service Sector Administration	<b>Minor Required:</b> _____
<b>Bachelor of Science:</b> Major in Administration <input type="checkbox"/> Building Code Administration <input type="checkbox"/> Guest Services Administration <input type="checkbox"/> <input type="checkbox"/> Industrial Administration <input type="checkbox"/> Organization Administration <input type="checkbox"/> Service Sector Administration	<input type="checkbox"/> <b>Bachelor of Science:</b> Major in Information Technology <input type="checkbox"/> <b>Bachelor of Science:</b> Major in Integrated Studies <input type="checkbox"/> <b>Bachelor of Science:</b> Major in Psychology <input type="checkbox"/> <b>Bachelor of Science:</b> Major in Vehicle Design <b>Minor Optional:</b> _____
<b>Bachelor of Science:</b> Option in Community Development <input type="checkbox"/> Community Services <input type="checkbox"/> Health Sciences <input type="checkbox"/> <input type="checkbox"/> Public Administration <input type="checkbox"/> Recreation	

Do you wish to have your hometown paper notified of your graduation?  Yes  No

(Notification is sent to a major newspaper serving the community where your diploma is mailed. If you wish other newspapers notified you should do so personally.)

- 1) Cap and gown costs are not covered (or included) in this application fee.
- 2) This application allows you to participate in the Mount Pleasant campus ceremony.
- 3) Participation in the ceremony is *not* contingent upon receipt of grades for course work in progress.
- 4) Contact your program administrator for information about your center's local ceremony.

**Any course substitution on the Program Plan requires a written amendment signed by your advisor and approved by the appropriate director. Amendments for course substitutions must be forwarded to the Mount Pleasant office.**

## EMPLOYMENT INFORMATION

YOUR JOB TITLE:

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PLACE OF EMPLOYMENT:

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YOUR OFFICE ADDRESS:

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(Street) (City) (State/Province) (Zip/Postal Code) (Country)

The status of your Graduation Application is neither contingent upon nor affected by this information.

PLEASE CHECK:  Female  Male

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(Student Signature) (Date)

Central Michigan University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. CMU, an AA/EO institution, strongly and actively strives to increase diversity within its community (see [www.cmich.edu/aaeo](http://www.cmich.edu/aaeo)). CMU provides individuals with disabilities reasonable accommodations to participate in university activities, programs, and services. Individuals with disabilities requiring an accommodation should call (800) 950-1144, ext. 3018. [www.cmich.edu/offcampus](http://www.cmich.edu/offcampus) [cmuoffcampus@cmich.edu](mailto:cmuoffcampus@cmich.edu)